



Lifelong Learning and Skills
Early Years, Education and Skills
Sheffield City Council
Annual Accountability Statement 2025/2026





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1) Statement of Purpose and Vision

Sheffield Council's **Lifelong Learning and Skills Service** will endeavour to take skills, knowledge, and experiences back to the wider society, communities, and families. Learning will enable further study, enhance employment opportunities, and embed a culture of positive participation in civic life.

Our Vision

We aim to inspire present and future generations by transforming lives, building stronger and more cohesive communities, and by giving a voice to learners it will allow them to thrive and shape their own future. Through the delivery of outstanding teaching and learning we will provide the means for learners to develop their skills, knowledge and behaviours, build learners' confidence, help them to develop resilience, improve their health and well-being, including mental health; inspiring positive progression pathways that will meet the needs of employers supporting them to boost Sheffield's economy.

Our Values

Our values deliberately align to the values of the wider Sheffield Council:

Learners are at the heart of what we do, enabling opportunity and success.

We provide high-quality education delivered with integrity and trust.

By working as one we achieve together.

2) Our Strategic Objectives

Our strategic aim is to align all education delivery and outcomes to the National, Regional and Local Priorities:

National Priorities.

At a national level we will focus on the development and work of Skills England and the DfE. Our delivery of education, particularly for adults **must** always have a specific focus on the DfE's seven <u>Tailored Learning</u> purposes.

Sheffield City Council is also a delivery area member in South Yorkshire's Connect to Work Programme, introduced in November 2024's <u>Get Britain Working White Paper</u>. The programme, set to run from 2025 to 2030, will be externally funded through Department for Work and Pensions funding designated to South Yorkshire Mayoral Combined Authority. <u>Connect to Work</u> will enhance labour market access and job sustainability for residents with multiple and/or complex barriers to the labour market. Lifelong Learning and Skills will play an important role in developing pathways for learners moving from our learning offer and into work through the Connect To Work programme being developed by colleagues in the <u>Employment and skills service - SCC</u>.

Regional Priorities.

It is vital that our strategic aims align with those of <u>South Yorkshire's Mayoral Combined Authority Skills Strategy</u> and their priorities for deploying Education and Skills funding regionally:

SYMCA's missions are listed below, alongside the Lifelong Learning and Skill Service **strategic intent** for each mission:

Move those far from the labour market into work or ready for work

The LLS offer aims to re-engage individuals in learning. We place diversity, inclusion, and equality at the core of our work, targeting communities facing long-term inactivity and low skills. Our curriculum focuses on core skills that move people closer to employment, particularly through regulated courses that promote progression to employment. We combine direct delivery with subcontracted provision to ensure both core and niche skills are developed. This includes working with trusted local organisations to offer flexible, demand-led training in sectors such as construction, warehousing, and retail—where skills development can lead directly to employment opportunities.

Mission

2

raise attainment of core knowledge and skills

We prioritise the development of language, literacy, numeracy, and digital skills across our curriculum as the essential foundations for personal growth and progression. Our core offer focuses on these skills, delivered in partnership with local community organisations to promote well-being and lifelong learning pathways.

Our Tailored Learning offer engages those furthest from formal education, providing first steps through non-regulated courses that build confidence, functional skills, and readiness for further study. We support English language, maths and digital development for economically inactive residents, offer short engagement courses to overcome barriers to learning, and focus on practical skills for everyday life. Our family learning provision helps parents develop skills to re-enter the workforce, supporting both personal well-being and family cohesion while creating stronger links to employment opportunities.

Mission

3
increase the supply of a high-skilled workforce

Our offer plays a vital role in supporting the learning pipeline by building basic skills and employment-readiness to prepare learners for their next step towards developing skills. This is central to our work in supporting Missions 1 and 2 and is further strengthened through our targeted subcontracting through which we improve geographic access, create entry points for disadvantaged groups, and secure specialist expertise in areas such as climate change, green economy skills, and sustainability. This enables us to help learners build capabilities to address local, ethical, and environmental challenges while supporting inclusive growth across the city.

Local Priorities.

Our strategic intent under the SYMCA Skills missions links **directly** to 3 key local Sheffield strategic plans that must also direct all our work:

- a. <u>Sheffield City Goals</u> A platform for all city and regional institutions, businesses, charity and community organisations and individual citizens to play a role in tackling the challenges Sheffield's faces over 10 years until 2035 and making change happen in Sheffield.
- b. Sheffield City Council Plan 2024-28
- c. The Sheffield Employment and Skills Strategic Plan 2025 (due for publication in Summer 2025)

a) Sheffield City Goals:

Leading Sheffield organisations have developed 18 goals which point towards 6 stories that Sheffield want to be able to tell in 2035, all of which are interlinked and are the foundation for our work in Lifelong Learning and Skills. We have highlighted 4 of the 18 goals below which we believe are particularly integral to our work as a service:

A creative and entrepreneurial Sheffield.



We have the education, training, skills and resources we need to pursue our curiosity and develop new ideas for the benefit of ourselves, others and Sheffield's reputation regionally, nationally and globally.

Lifelong Learning and Skills will develop and deliver education and training which supports residents to pursue their curiosity and fulfil their ambitions to move to further learning, towards employment and to support our communities.

A Connected Sheffield



We have access to the digital and physical infrastructure we need to work together to solve shared problems and make positive and healthy lifestyle choices.

Lifelong Learning and Skills delivery is equipping individuals to develop their digital skills to raise their self-governance in terms of accessing services, jobs, opportunities. This will contribute to the digital overhaul that the Council is undertaking in the near future to shape how services are accessed by residents.

A Green and Resilient Sheffield



We adapt our economy and city to a changing climate, restore our relationship with nature and safeguard it for future generations, while ensuring a just transition for people of all abilities.

Jobs of the future continue to focus on energy usage, the green agenda and sustainability¹. Although the demand for green skills in the employment market is growing faster than any other, entry for those with the lowest skills is still difficult. We will embed sustainability across our curriculum and deliver opportunities for those with the lowest skills in this area.

Sheffield for all generations:



We invest in children, young people and families, giving them a strong start to life with affordable, healthy, secure homes and inspiring places to learn, play and lead.

We are investing in a bright start to give all people an opportunity, to live and succeed. Our learners will access a wide enrichment programme that will continue to address social and environment themes, give opportunities to volunteer in communities, and build an awareness of Sheffield's history and future.

b) Sheffield City Council Plan 2024-2028



Our strategy also supports the Sheffield City Council's 4-year plan which builds around a "triple lock" of People, Prosperity and Planet to focus on 5 outcomes for which all Council services will support, including Lifelong Learning and Skills.

A place where all children belong and all young people can build a successful future

Lifelong Learning and Skills seeks to create opportunities for young people not in education, employment, or training (NEET) and to develop workbased learning opportunities and improving life skills for vulnerable young people and adults, including those with Special Educational Needs and Disabilities (SEND).

A creative and prosperous city full of culture, learning, and innovation

Lifelong Learning and Skills purpose is to endeavour to take skills, knowledge and experiences back to wider society, communities, and families. Learning will

enable further study, enhance employment opportunities, and embed a culture of positive participation in civic life. Our courses are designed to develop and deliver education and training which supports residents to pursue their curiosity and fulfil their ambitions to move to further learning, towards employment and to support our communities.

People live in caring, engaged communities that value diversity and support wellbeing

Education and skills have a significant impact on people's ability to function in life and work and their ability to engage with their communities, build self-confidence and become active members of society. In addition to this the cost-of-living crisis has put a further financial strain on families across the city. Improved skills can have a positive impact on family lives, both in supporting children and supporting families with household budgeting and accessing employment, are key to our delivery.

A city on the move - growing, connected and sustainable

Our courses and curricula are designed to support well-being and utilise local spaces, outdoor spaces and community settings and facilities. Our young people will be part of a wide enrichment programme that will continue to address social and environment themes, give opportunities to volunteer in communities, and build an awareness of Sheffield's history and future.

c) **Sheffield Skills Strategy**

Like the SYMCA Skills Strategy, Sheffield's Strategic plan is built around three Missions, to:

- 1. Enable and accelerate good economic growth
- 2. Increase equity and fairness
- 3. Develop skills for a sustainable future

All of our delivery of education aligns to these three missions as outlined in the sections above.

3) Review of Provision and Local Needs.

Sheffield's Lifelong Learning and Skills Service undertake a full annual review of local data and demographics This utilises analysis and information produced by the Chamber of Commerce¹ and the Mayoral Combined Authority, to ensure we continue to serve Sheffield's 556,000 residents in what is the fourth largest city in the UK. We reach around 4,000 residents with our offer across our Adult Learning provision, our Study Programme provision and our Apprenticeship provision.

The Service has a continuous cyclic planning approach that utilises key reporting points to assess, design, develop, and ensure success. It begins and ends in October with Performance Management Review panels. Delivery for the following year is finalised and agreed in May for the following academic year.

The Service ensures it takes account of Government policy plans and consultations with representation on active working groups such as the HOLEX² Policy Forum.

Industry and Employment

Proud of its history as a city of makers, Sheffield has evolved from the 'Steel City' into a centre of advanced

manufacturing, engineering, life sciences, health, wellbeing, and low carbon energy, all underpinned by digital technology. The growing innovation district in the Don Valley brings together technology, business, research, and industry to tackle challenges and shape a smarter, greener, healthier future. Alongside this

Top 5 Requested Minimum Education Levels*

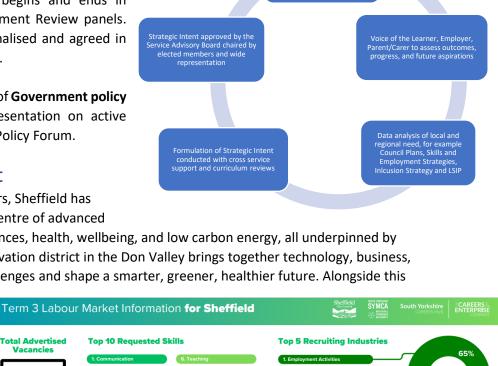
Total Advertised

Vacancies

20,422

innovation, Sheffield's status as the UK's 'Outdoor City' reminds us of the need to create pathways for those furthest from the labour market to access these opportunities.

Health is Sheffield's largest employment sector (45,000 jobs), followed by Education (33,000), Retail (25,000), Business administration, Manufacturing, and Professional services (each around 21,000).3 This mix highlights the value of both the city's specialist sectors that drive productivity and its foundational economy that supports large-scale employment and quality of life.



Top 5 Recruiting Employers

Annual review of performance leading to self-assessment and improvements shared with Service Advisory Board

The Planning

Cycle



¹ Local Skills Improvement Plans (LSIP) - Sheffield Chamber (scci.org.uk)

² Holex I

³ KADA PPT copy

4) Governance and Oversight

The Service is well placed within the wider Early Years, Education and Skills Portfolio in the City Council, enabling it to have a direct influence and impact on the values that the wider Council places on the quality of education and supporting the journey to adulthood for our young people. Key within this is the value that the Council's places on **Belonging** and the key role that this plays in all our delivery.

The service also has a direct connection and reporting line to the <u>Economic Development</u>, <u>Skills and Culture Committee</u> where we report against delivery targets and seek feedback and challenge from elected members with regard to all of our provision. This confirms the twin importance of **quality of education** and the link to **regional Employment and Skills**, which is foremost within the strategic planning for the city.

Governance is clearly set out within the Council systems and processes; at an operational level the **LLS Advisory Board** ensures the service has the necessary support and challenge to remain purposeful for the citizens of Sheffield. To assure this has the widest possible representation the Advisory Board includes: lead member for Employment and Skills, the Chamber of Commerce, a local employer, The Sheffield College, community learning provider, teaching staff member, learner representation and specifically represented themes such as the Council Prevent Team.

The **voice of the learner** remains at the heart of the planning process. There is a cycle to gather the views of all learners, apprentices, employers, and other stakeholders such as the Voluntary Community & Faith Sector (VCFS) and the wider community so that they are instrumental in future service development and improvement.

The service also leads on a number of **forums for the city**, including: Adult Skills Forum, ESOL Forum, NEETs Taskforce and Post-16 specialist provider meetings.

5) Data and Performance Monitoring

A series of **Performance Management Reviews** are held at 4 points in the year to review progress, achievement, attendance, retention, learner recruitment, learner voice and any other challenges or successes during the year. A **data dashboard** is available throughout the year and colleagues accessing grant funding through SYMCA (adult skills fund, skills bootcamp funding and shared prosperity funding) have monthly performance monitoring meetings with SYMCA grant holders.

All **subcontracted provision** is procured through a rigorous tender evaluation process and all subcontracted providers are subject to termly Performance Management Reviews in line with practice across the service. Performance analysis uses information produced by the Chamber of Commerce⁴ and the Mayoral Combined Authority as well as benchmarking against DfE FE data dashboards.

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⁴ Local Skills Improvement Plans (LSIP) - Sheffield Chamber (scci.org.uk)

6) Equality and Inclusion

The pandemic significantly reduced adult learner confidence, especially for those with low skills. Programmes like Multiply have helped rebuild this. Apprenticeship vacancies, particularly at Level 2, have fallen sharply since lockdown, limiting vocational routes for young people. **NEETs rates in Sheffield**⁵ remain high compared to other core cities, especially in the most deprived wards. A renewed focus on vulnerable groups, including SEND learners, is driving a positive direction through targeted work that will inform a city-wide post-16 strategy.

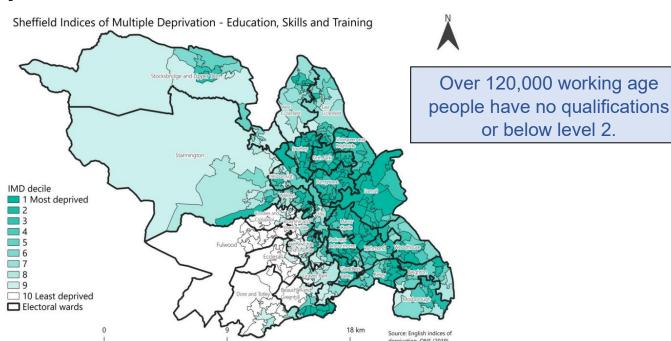


Fig. 1.IoD Adult Skills Sub-domain Rank

Sheffield faces some of the **highest levels of deprivation** impacting education⁶, skills and employment. According to the 2019 Indices of Multiple Deprivation (IMD), 23.8% of Sheffield's neighbourhoods fall within the 10% most deprived in England. Nationally, Sheffield ranks 93rd most deprived out of 317 local authorities, and 30th for the proportion of neighbourhoods in the most deprived 10%. IMD data also shows that 34% of the city's neighbourhoods are among the 20% most deprived nationally, with clusters in central, northern, southern, and eastern areas where deprivation spans all age groups.

Sheffield⁷ had 267,000 employees in 2022—a 3.9% increase since 2020, although growth was below national (5.3%) and Core Cities (6.3%) averages. The working-age population represents 64.8% of residents, with a **25% economic inactivity rate**—higher than the national average but slightly below the Core Cities average. Long-term illness is the main reason for inactivity, with Sheffield having the highest inactivity due to sickness among core cities. Inactivity is particularly high in areas like Burngreave, Manor Castle, and Firth Park, and within Ethnic Minority communities, where rates are substantially above national levels.

Sheffield is a **City of Sanctuary**⁸ and is proud of its diverse community, welcoming those seeking refuge and to settle, learn, and work in the region. Of the current Sheffield population, 15% are born outside the UK

⁵ https://department-for-education.shinyapps.io/neet-comparative-la-scorecard/

⁶ Local Insight (communityinsight.org)

⁷ Local Area Report for areas in England and Wales - Nomis (nomisweb.co.uk)

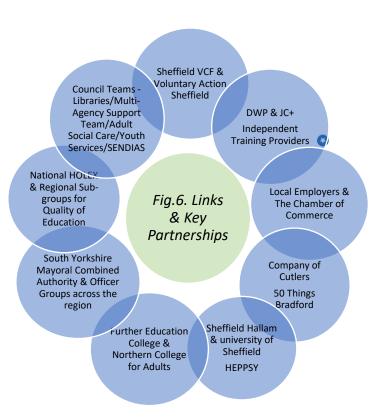
⁸ Home - City of Sanctuary Sheffield

and many neighbourhoods with high concentrations of rented or social housing remain vulnerable to the cost-of-living crisis.

In contrast to the national pattern, where economic inactivity is more prevalent among women, Sheffield exhibits comparable inactivity rates between men and women. However, among the Core Cities, Sheffield records the highest level of male economic inactivity. Furthermore, economic inactivity within Ethnic Minority communities in Sheffield is substantially above the national average and is the highest across the Core Cities. The disparity between Ethnic Minority and White residents stands at 18 percentage points—markedly exceeding the national differential of 4 percentage points. We are working with colleagues in our Employment and Skills Service to align our delivery to move people onto Pathways to Work funded programmes and support them towards employment.

Fig. 2. Source: Ministry of Housing, Communities and Local Government (Indices of Deprivation 2019)

Number of people in Sheffield living in the most deprived 20% of areas of England by Indices of					
Deprivation (ID) 2019 domain					
Index of Multiple Deprivation	Income domain	Employment domain	Education domain		
201,109	196,310	203,019	215,294		
34.4% (England average = 20.0%)	33.6% (England average = 20.0%)	34.7% (England average = 19.5%)	36.8% (England average = 19.8%)		



Specific considerations to removing barriers are:

- ✓ **Travel to learn** is minimised by basing provision in the heart of communities most impacted by deprivation.
- ✓ **Procurement** of a range of learning providers with the skills, experience and understanding of their communities.
- ✓ Working with the Combined Mayoral Authority to secure additional and localised **flexible learning support** that enables participation and removes the most challenging barriers.
- ✓ Innovating new and/or contemporary approaches to provision so that we enable learners to gain currency in their skills to improve learning opportunities and prepare them for work in the 21st Century.⁹
- ✓ Ensuring provision is linked (fig.6) to stakeholder strategic planning¹⁰ as this will be crucial to preparing those that are looking for work to the most appropriate opportunities and skills shortages.

⁹ <u>GEIS2016-Background-document.pdf (oecd.org)</u>

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¹⁰ SYChambersSkillsManifesto-Summary[digital].pdf (scci.org.uk)

7) Accountability and Transparency

Strategic Aims	Service Objectives	Contribution to National, Regional and Local Priorities
Enable all Sheffield residents to benefit from opportunities to develop digital and functional skills to engage in learning.	Those furthest from the employment market have lost confidence to return to adult education. We will develop provision that will maintain a pipeline to progress into qualifications to give people the basic skills for employment. Beginning with engagement of learners we will deliver basic skills qualifications up to level 2 to enable progression to higher levels of education and improve access to available employment. Continue the development of new apprenticeship standards within our offer so that skills align to jobs for the 21st Century, we will aim to deliver a total of 20 Apprenticeships in Digital Technologies. All learners and apprentices will have access to digital skills and will be encouraged to gain digital competency. We will design courses which develop digital skills that people need for work and we will further develop our offer through a Skills Boot Camp model of delivery.	Basic maths and English underpin all national, regional, and local priorities. Language, literacy, numeracy, and digital skills are central to personal development and progression. Digital proficiency is a key component for a skilled workforce and is now an 'essential functional skill', as well as continuing to be a national skill priority ¹¹ . This will support SYMCA with its first and second mission within the Skills strategy. This will also support Sheffield's City Goals, specifically to build a fair, inclusive & creative local economy that attracts & retains talent, supports local businesses, and invests in opportunities for all. ⁸ Sheffield LSIP highlights that we need to release the 'hidden workforce potential in our communities' by ensuring there is a digital offer event
Support inclusive opportunities for all children, young people, and vulnerable adults	Maintain high achievement rates for all apprentices that will exceed the latest Government target of 67% ¹² . We will have a targeted and supportive approach to the most vulnerable in society, particularly SEND and we will deliver 12 Supported Internships to enable access to employment. We will deliver a NEETs engagement programme at Sheaf Training to support young people who have become disengaged from education through a programme of short engagement activities leading onto engagement in full Study Programme activity.	at the most basic level to connect all learners to the 21 st Century. The gap of those qualified at level 3 in South Yorkshire ¹³ compared to national is widening. Apprenticeship achievements have fallen nationally, and Sheffield Apprentice vacancies are at an all-time low. The service maintains a high expectation for all those in learning. Sheffield has a high rate of NEETs/Not Known ¹⁴ at 7.7% (2024/25 3 month average), with many in the most vulnerable groups as well as those with SEND. Sheffield Belonging Framework has a clear vision that all young people be enabled to live happy and fulfilled lives, but they must be appropriately represented and supported to access the right provision at the right time.

¹¹ <u>Annual Accountability Agreement guidance</u>
¹² <u>Apprenticeships achievements letter 2024</u>

¹³ https://department-for-education.shinyapps.io/local-skills-dashboard/

¹⁴ https://department-for-education.shinyapps.io/neet-comparative-la-scorecard/

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	We will achieve 800 enrolments onto adult learning ESOL programmes	As a City of Sanctuary ¹⁵ Sheffield has many residents with little or no
across our diverse communities, with progression into courses that deliver		English. Our ESOL offer will enable residents to fulfil their potential and
	skills for employment.	feel able to participate in their community. The city is diverse with 15%
		of residents born outside of the UK.
Empower the voice and	We will design courses in collaboration with the sector and aim to increase	The census outlines that over 10% of the population provides care, and
actions of all individuals	the number of adults engaging in pathways that will enhance their well-	over 20% have less than 'good' health and we know through The
to reach out for the very	being, and confidence.	Department for Education's Community Learning Mental Health
best, healthy & happy		Research Findings (DfE, 2018) that there is a strong link between learning
life.	Engaging in adult education for personal well-being can lead to career	in your community and good improved mental health
	choices within this sector. We will ensure high quality IAG highlights	
	appropriate employment opportunities within the care sector, our well-	The Health and Social Care sector is a national skills priority, as well as
	being offers will reach 300 adults in the city.	one of the highest recruitment sectors with vacancies to fill in Sheffield.
		The current Sheffield Council Plan 2024-28 ¹⁶ outlines Sheffield's
	To support effective sector recruitment, we will work with employers to	ambition to be a creative and prosperous city full of culture, learning,
	recruit and deliver 20 Child Care apprenticeships.	and innovation where we Connect more people into the city's prosperity
		with more good jobs, skills, training and better access to opportunities.
		The childcare sector is struggling to recruit suitable staffing and maintain
		their workforce. They often cite support to find the right workforce, as
		well as funding as the main issues.
		There is a recognised demand for the workforce around Childcare
		following recent national reforms ¹⁷ .
Embed an ethos of	Enrichment within our 16-19 Study Programmes will be a key focus in all	Sheffield's recent Race Equality Commission ¹⁸ set out a clear set of
active citizenship that	curricula so that every learner will have the opportunity to develop new	priorities to stamp out racism in all its forms and ensure Sheffield truly
will help to build strong	interests and explore their talents and gain transferable skills through social	embeds, Equality, Inclusivity and Diversity.
and inclusive	action, digital, participation in local culture and competitions.	Sheffield SEND inspection ¹⁹ highlights poor transition at post-16 and our
communities.	autori, a.o.tai, participation in local cantal carra competitions.	programes will help to address this locally.
Communication.	Working with families to help them prepare their children for school, and	programes that help to dudi ess this locally.
	embed stronger communities, we will create opportunities for volunteering	Volunteering contributes an estimated £20bn to the national economy
	through learning activity.	and is often a first step into paid employment for some, and a choice for
	Chrough teathing activity.	others.
	Citizenship and community activity will be a key element of all activity	others.
	undertaken by Young People to strengthen understanding of active	
	undertaken by roung reopic to strengthen understanding of active	

Home - City of Sanctuary Sheffield

Outcomes | Council Plan (sheffield.gov.uk)

How we are growing our 30 hours free childcare offer - The Education Hub (blog.gov.uk)

¹⁸ Race Equality Commission | Sheffield City Council

¹⁹ 50180553 (ofsted.gov.uk)

	democracy. We will ensure that all of our young people have access to either work experience or experience of work during their programmes.	
Advocate a greener and	We will deliver themes of sustainability and the green industries with our	The UK has a goal to lower greenhouse gasses to net zero by 2050 ²⁰ .
more resilient future for	programmes of learning, to adults in Tailored Learning to encourage them	To maintain Sheffield as one of the greenest cities in the UK the region
Sheffield.	to consider careers related to green jobs.	the Council Plan focuses on a "triple lock" of People, Proserity and Planet by focusing on a range of green issues – research creating green jobs and greener travel strategies ²¹ .
	We will increase delivery in construction trades within our apprenticeships by 50%, which will recognise modern technologies, skills and materials that contribute to energy reduction, as well as aiding personal work progression.	The average output of Sheffield workers was outlined in the LSIP as 20% lower than that of the UK. Skills shortage job vacancies in Sheffield at 39% compared to 34% in England.

Net Zero Strategy: Build Back Greener - GOV.UK (www.gov.uk)
 SCR Transport Report-v4-5-04-06-19-(1).pdf (southyorkshire-ca.gov.uk)

Closing Statement

On behalf of Sheffield City Council, it is confirmed that the plan as set out in this document reflects an agreed statement of purpose, aims and objectives and is subject to scrutiny through our local governance structure, our LLS Advisory Board.

The plan will be published on the service's website by the end of June 2025.

<u>Lifelong Learning and Skills homepage</u> | <u>Lifelong Learning and Skills</u>

References used to support this statement:

South Yorkshire's Mayoral Combined Authority Skills Strategy

Sheffield City Council Plan 2024-28 | Council Plan

Sheffield City Goals

https://www.gov.uk/government/publications/get-britain-working-white-paper/get-britain-working-white-paper

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KADA PPT copy

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Local Area Report for areas in England and Wales - Nomis (nomisweb.co.uk)

Skills Builder Framework - Better Learners Better Workers

Home | See it Be it

Employment sectors: South Yorkshire Labour Market Information - South Yorkshire MCA (southyorkshire-ca.gov.uk)

Start - Advanced Manufacturing in Sheffield, Rotherham, Doncaster & Barnsley (startprofile.com)

Future of jobs is green: Climate change is changing labour markets | World Economic Forum (weforum.org)

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Insight Q1 2023 - Infogram

Home - City of Sanctuary Sheffield

How we are growing our 30 hours free childcare offer - The Education Hub (blog.gov.uk)

Race Equality Commission | Sheffield City Council

50180553 (ofsted.gov.uk)

Net Zero Strategy: Build Back Greener - GOV.UK (www.gov.uk)

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